KIRIRI WOMEN'S UNIVERSITY OF SCIENCE AND TECHNOLOGY
UNIVERSITY EXAMINATION, 2023/2024 ACADEMIC YEAR
FOR THE CERTIFICATE IN INFORMATION TECHNOLOGY
CIT 1008 – COMPUTER APPLICATIONS II

Date: 09TH AUGUST 2023
Time: 11:30AM – 1:30PM

INSTRUCTIONS TO CANDIDATES
ANSWER QUESTION ONE (COMPULSORY) AND ANY OTHER TWO QUESTIONS
QUESTION ONE (30 MARKS)

a)   A database is an organized collection of records. Discus five purposes of different data types in the creation of a database under Microsoft office access   (10 Marks)
b)   Word processing is an act of using a computer to create letter oriented documents. Discus five main features and functions of categorized parts that appears on Microsoft word page   (10 Marks)
c)   Highlight any five output devices used by computers   (5 Marks)
d)   Discus five factors to consider in the selection of computer hardware   (5 Marks)

QUESTION TWO 20 MARKS

a)   Computers have been evolving over time. Briefly discus five computer generations   (5 Marks)
b)   Word processing is an act of using a computer to produce text. Discus four steps to be followed in the creation of a document under Microsoft office word   (8 Marks)
c)   Highlight any four input devices used by computers   (4 Marks)
d)   Discus three procedures of renaming a file or a folder   (3 Marks)

QUESTION THREE (20 MARKS)

a)   Discuss three common types of computer networks categorized principally according to their geographical coverage   (6 Marks)
b)   Describe four parts of Microsoft excel 2007 screen   (8 Marks)
c)   Discuss any six skills obtained and applicable in using Microsoft Office Word   (6 Marks)

QUESTION FOUR (20 MARKS)

a)   State any five functions and applications of computers   (5 Marks)
b)   Describe two different types of multimedia presentations applicable in PowerPoint   (4 Marks)
c)   Computers are classified according to size or processing capabilities. Discuss any four types of computers categorized with the features stated.   (8 Marks)
d)   Explain how to start up and shut down your computer   (3 Marks)

QUESTION FIVE (20 MARKS)

a)   Computer security remains a big threat. Expound on why this is the case by discussing five threats related to computer security.   (10 Marks)
b)   Computers have led to the advancement of technology. Describe five function of computer in the modern society   (5 Marks)
c)   Spreadsheets are grids that are organized into rows and columns. Explain and apply how spreadsheets are applicable   (5 Marks)